



# Exemplary ToRs

## HEALTH CARE FACILITIES

### Background on project

Sanitation for Millions is a global programme improving access to safe sanitation and hygiene with a focus on vulnerable and disadvantaged groups. More than two million people have already benefitted directly from the project's measures. Sanitation for Millions builds female-friendly and inclusive sanitary facilities at schools, healthcare facilities, and faith-based institutions, trains local professionals to operate and maintain them, and promotes safe hygiene practices through targeted campaigns and knowledge transfer.

Sanitation for Millions was commissioned by the German Federal Ministry of Economic Cooperation and Development (BMZ) in 2016. With the BMZ as the lead donor, Sanitation for Millions has received additional funding from the Bill & Melinda Gates Foundation, Water Unite, the Ministry of Foreign Affairs and Trade of Hungary, the Inter-American Development Bank, and share GmbH. The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH executes the global programme in close cooperation with local partners in Colombia, Jordan, Pakistan, and Uganda.

Effective hand hygiene is essential in healthcare settings to prevent healthcare-associated infections and ensure safety for patients and staff. Training healthcare facility staff on safe hand hygiene practices is crucial for maintaining high standards of care. This Training of Trainers (ToT) aims to equip selected healthcare staff with the knowledge and skills to educate their peers on proper hand hygiene practices, fostering a culture of safety and hygiene within healthcare facilities.

### Objective of the consultancy

The main objectives of this ToT program are to:

1. Provide healthcare staff with in-depth knowledge of safe hand hygiene practices.
2. Develop practical training skills to effectively educate fellow healthcare workers.
3. Promote adherence to hand hygiene protocols to reduce the incidence of healthcare-associated infections.
4. Establish a network of trained trainers who can support ongoing hand hygiene initiatives within their facilities.

### Scope of Work

The scope of work for the ToT program includes:

1. Curriculum Development: Design a detailed training curriculum tailored to healthcare settings, covering hand hygiene principles, effective training methods, and monitoring and evaluation tools.
2. Training Sessions: Conduct interactive training sessions with [number] staff including lectures, hands-on demonstrations, group discussions, and practical exercises.
3. Resource Materials: Develop and provide training manuals, posters, educational materials, and other resources to support trainers.
4. Assessment: Evaluate participants' knowledge and skills through pre- and post-assessments.
5. Post-Training Support: Establish a support system for trainers, including follow-up sessions, feedback mechanisms, and access to updated resources.

## Main deliverables

The consultant is expected to deliver the following:

1. An inception report delineating the process of designing and executing Master training
2. Agenda, presentations, handouts, pre- and post-assessments and other required tools for [XXX-days] training
3. Conduct XX trainings for XX participants each, incl. filled timesheets, attendance sheets for trainees, pre- and post-assessment forms and terms of engagement
4. Final report in MS Word format (including: Introduction, Methodology, Results, Recommendations, Daily photos, lessons learned and analysis of pre- and post-assessment questionnaires;) the report must be approved by Sanitation for Millions team member.

## Duration of assignment

Period of assignment: From xx 2024 until xx 2024, with a total of xx working days.

## Reporting

The consultant will report to XXX, Sanitation for Millions.

## Qualifications/Competencies or Specialized Knowledge/Experience Required:

1. Bachelor or diploma degree in social sciences or public health, preference will be given to people with public health background.
2. At least XX years of experience in conducting trainings, preferably in the field of healthcare and/or WASH.
3. At least XX years of experience in developing training materials and pre- and post-assessment of trainings, preferably in the field of healthcare and/or WASH.
4. Personal knowledge and/ or access to the project area and local language for communicating with the intended audiences