Important Aspects for Coordination with Partners

Disclaimer

This document is an attachment to the service offer **Construction/Rehabilitation of WASH Infrastructure in Schools**, developed by the global programme *Sanitation for Millions*. The service offer is based on implementation experiences gathered by the programme in Jordan, Pakistan, and Uganda. Its development is part of the commission through the Federal Ministry for Economic Cooperation and Development (BMZ) in 2023. Purpose of this specific service offer is to give an overview of relevant background information, important minimum standards, and necessary working steps related to construction and rehabilitation of water, sanitation, and hygiene (WASH) infrastructure in schools.

Important Aspects for Coordination with Partners

1) Send official letter to main partners (the competent ministry, construction authorities, etc.) to hold a meeting with them to introduce the project objectives, Project activities and expected results.

2) Involve and coordinate with all relevant partners that can enrich the project outputs.

3) Formation of the project Steering Committee to provide support, guidance, and oversight of progress.

4) Requesting official technical representatives to coordination and communication on behalf of the official authorities and project partners.

5) Collect available official data and results of relevant studies and previous developmental processes related to the project objectives and any expected updates that will occur during the project period.

6) Preparing a work plan and a schedule of activities that will be implemented and discussing it with the official partners of the project based on the official proposal of the project.

7) Conduct regular meetings periodically or as needed to discuss progress (completion percentages) and any new topics related to project activities.

8) Agree on a joint monitoring and evaluation system with the official partners to follow up the project activities to make sure the project activities will end within the time frame.